What do we do with your information? Consultation and Hearings

This factsheet explains how we manage your information (including personal information) collected through the submissions and hearings process for the Tairāwhiti Resource Management Plan (TRMP) proposed Urban Plan Change 6 (PC6). Personal information is information about an identifiable individual.

Council collects and manages this information to carry out the statutory consultation and hearings process required under the Resource Management Act 1991 (RMA). We also manage personal information in accordance with the Privacy Act 2020 and the LGOIMA.

More specifically, Schedule 1 to the RMA directs us to use the processes in Part 1 of that Schedule when preparing, changing, and reviewing policy statements and plans, including the use of prescribed Form 5 and Form 6 (see Schedule 1 to the Resource Management (Forms, Fees and Procedure Regulations 2003)) and any further submissions process.

What personal information do we collect and for what purpose(s)?

During the consultation and hearings process, we collect the below information:

Contact and identification information

- Your full name (or organisation name and contact person)
- An address for service (email address or postal address)
- A phone number (optional)
- Your signature and the date (required for written submissions)

Submission information

- Your original submission
- Whether you wish to speak at a hearing
- Any preferences for presenting a joint case
- Information about whether you represent an organisation or a public interest
- Information about how the proposal may affect you

Information provided during the hearings process

- Further submissions
- Written evidence (technical, planning, or legal)
- Hearing presentations or speaking notes
- PowerPoint presentations or other documents tabled at a hearing
- Audio recordings of hearings
- Hearing transcripts

If you are submitting on behalf of an organisation or another person, you should ensure you have permission to provide their information.

Gisborne District Council asks the submitter to confirm that they have permission to provide the information listed above (if they are submitting on behalf of an organisation or other party) and that they have read and understood this Information Statement. If you do not provide a name, and address for service (email address, or postal address) alongside your submission then Gisborne District Council cannot accept your submission.

Purposes for collecting, using and sharing your information:

- Original submission, and the associated address for service, is required (and made public) for:
  - Further submitters to serve their submission on an original submitter.
  - To advise you of the results of the consultation process.

- Original submissions are gathered during the consultation process to generate a summary report (Summary of Decisions Requested). This report assists the hearings panel and the public to review the submissions made on a proposed change document.
- All submission data is required for the public and the hearings panel to ensure a sound and accurate consultation and hearings process.

In addition to this use, at any time Council could receive a request for official information under the Local Government Official Information and Meetings Act 1987 (LGOIMA). Any information collected through the submissions and hearings process for the Tairāwhiti Resource Management Plan (TRMP) proposed Urban Plan Change 6 (PC6) could be used in answering a request.

Using, sharing and accessing your information

We will only use or share the information provided to us:

- For the purposes that we collect the information (see above)

- For other reasons permitted by the Privacy Act 2020 (e.g. with your consent, for a directly related purpose, or where the law permits or requires this use), and to answer any request received under LGOIMA.

If you wish to update or correct your name or address for service, you can make this request to trmp@gdc.govt.nz.

Availability of Information

The consultation and hearing process for proposed Urban Plan Change 6 as directed under the RMA is a public process. As such the associated information and data is available on Gisborne District Council proposed PC6 – gdc.nz/pc6

Contact us

For further information about this information statement and our related information practices, please contact us at trmp@gdc.govt.nz.

Complaints

If you feel we have breached your privacy, or there is a privacy matter that we cannot resolve, first make a complaint to service@gdc.govt.nz.

If you are not satisfied with our response, you can then complain to the Privacy Commissioner at:
Phone 0800 803 909 (Monday to Friday 10am to 3pm)
Email enquiries@privacy.org.nz
Post Office of the Privacy Commissioner, PO Box 10094, Wellington 6143